

# Palestrina

## EVENT CENTER



# Welcome!

Welcome to  
Palestrina! Thank  
you for choosing us  
for your event. We  
look forward to  
hosting you!

Inside this  
document you will  
find information  
about Palestrina  
including  
amenities, pricing,  
and FAQs.



# About Palestrina

Palestrina is located in Verona, WI. An easy 20 minute drive from Downtown Madison, we are located within Liberty Business Park. Our neighbors consist of three highly rated restaurants, two salons, and Wisconsin Brewing Company. The Hyatt Place Verona is conveniently located right across the street with shuttle service, elegant one-bedroom suites, full bar and lounge area, and board room and conference room availability.





# Amenities

Please note that all amenities listed below are included in your rental fee.

Exclusive use of venue

Total indoor capacity for up to 220 guests

Reception seating for 180 guests

Customizable climate control system

2 custom wood arches

Indoor ceremony options

Outdoor ceremony options within Liberty Park

Fruitwood chairs for reception and ceremony

Tables for reception and cocktail hour

Bluetooth audio system with 2 wireless microphones

Fully equipped catering kitchen

Custom wood bar with coolers and ice bins

Mobile wood bar and 2 water dispensers

Indoor electric fireplace

Outdoor patio with seating, string lights, and fire table

Custom lounge furniture

On-site and overflow parking

ADA compliant

# Pricing

## 2022 PRICING

Monday - Thursday: \$1,600

Friday: \$2,800

Saturday: \$4,000

Sunday: \$2,000

Depending on availability, weddings may have the option to use Palestrina for rehearsal, set-up, and/or rehearsal dinner the day before for a discounted rate. Saturday pricing will be applied to events that fall on a holiday or holiday weekend. Flexible pricing may be available for smaller events.

Please email us for more information.

## 2023 PRICING

Monday - Thursday: \$1,800

Friday: \$3,000

Saturday: \$4,400

Sunday: \$2,200

## LOUNGE AREA

2021-2022

Monday - Thursday: \$600

Friday: \$1,000

Saturday: \$1,500

Sunday: \$800

# FAQs

## WHAT SERVICES DOES PALESTRINA PROVIDE?

To ensure that we provide the perfect backdrop to your event, Palestrina will arrange the reception tables, chairs, and lounge furniture to your needs. Decorations, linens, barware, and place settings are the responsibility of the client or our preferred vendors.

## HOW CAN WE MAKE USE OF THE BAR?

Please book services with one of our Preferred Vendors. All alcohol services must be coordinated between either your licensed bartending or catering service. There are no cash sales for alcohol on the premises.

## WHAT IS THE CATERING POLICY?

Please see our Preferred Vendors list on our website for the caterers we work with. You will find a range of cuisines and prices but all offer top quality service! The catering kitchen is equipped for heating, chilling, and storing food.

## WHEN CAN WE START SETTING UP?

For events on Sunday through Thursday, you have Palestrina to yourself from 9am-10pm. Friday & Saturday events have access from 9am-12am.

## IS THERE A GETTING READY SUITE?

If you would like to book a getting ready suite, there are one-bedroom suites available less than 1,000 feet away at the Hyatt Place Hotel across the street. Please contact the Hyatt for availability and pricing!

# Let's Talk!

Book a tour with us! We're happy to show you around. Tours are available by appointment on Mondays and Wednesdays from 12pm-6pm. Email us to book!



Looking for more pictures? Find us on social media @palestrinaeventcenter to see additional content!

Please contact us at [info@palestrinaeventcenter.com](mailto:info@palestrinaeventcenter.com) for additional information.

## CONNECT WITH US!

@palestrinaeventcenter on  
Instagram and Facebook